

JOB DESCRIPTION

Position Title		Financial and Management Accounting Manager			
Position Number		50821	Location	Darwin	
Designation		Band 4 Administration and Corporate Services/ ECM			
Reports To (Position Title)		Manager Finance			
Northern Terri	tory Government	-			
Information for Applicants		Applications must be limited to a one-page summary sheet and an attached resume/cv. For further information for applicants and example applications see:			
Information about Selected Applicant's Merit		If you accept this position, a summary of your merit (including work history, qualifications, experience, skills, etc.) will be provided to other applicants to enable transparency and understanding of the decision. For further information see: <u>http://www.nt.gov.au/ocpe</u>			
provide powe services busir	eration is a Government er to the people of the N ness.	orthern Territory. Our vision is to	be the Northern Terri	duce the majority of the electricity to tory's trusted and respected energy on of everything we do. Our values are	
We recognise	ity, Respect, Safety and that individually, our er ple from all background:	nployees offer unique value and	perspective, and we ar	e committed to a workplace that	
	Responsibilities				
As part of the	•	e accountable for building, comn	nunicating and achievin	g the shared vision for Territory	
Focus	 Share a clear Vision for the future of the organisation; Place highest priority on organisational goals and anticipate effects of own area plans, actions and decisions on other departments within the organisation; Drive for results – establish high goals for personal and team accomplishments, hold subordinates accountable for delivery of goals and use appropriate measurement methods to monitor progress; and Remain self-disciplined and calm under pressure, target improvement opportunities and develop realistic timelines and action plans to achieve agreed goals. 				
Integrity	 Living the company values – role model for the organisation's vision and values at all times. Help others understand the organisation's vision and values and their importance; Lead robust governance and ethical business practices, ensuring compliance with laws regulations and governance requirements; Apply the comprehensive use of risk management to identify, assess and implement suitable initiatives to minimise workplace risk; and 				
Respect	 Deliver on commitments. Actively listen and seek information to understand circumstances, problems, expectations or needs of peers and stakeholders to better improve relationships; Check for understanding, concern or ideas and where practicable collaboratively develop support for change and solutions; and Appropriately recognise contributions, competencies and potential in others. Look for opportunities to reinforce, reward or recognise the importance of accomplishment by individuals and teams in supporting the Values through their actions. 				
Safety	 Champion a culture of safety and proactively lead safety initiatives across the organisation ensuring safety KPIs are established and achieved; Challenge unsafe behaviours and recognise good safety behaviours; and Monitor safety performance ensuring teams take ownership of site and individual performance. 				
Teamwork	 Contribute to the energy to the action of the energy to the action of the energy to the goals and follow Hold regular tear results; Contribute to the actions; and 	e effective conduct of the execu- chievement of the organisations g others in direct team to accomp ring up as necessary; im feedback discussions and crea e 'One team' approach by encou th executive management and di	tive management team goals and Vision; olish work and team ob ites an impact to direct iraging people to be acc	by modelling the values and directing jectives by setting specific performance efforts towards achievements and countable and take responsibility for collaborative outcomes benefiting	



Role Responsibilities

- 1) Provide expert technical and strategic accounting advice on the provision of financial, management and project accounting services providing information to assist with the strategic direction of the business.
- 2) Manage the financial accounting functions including the coordination of the annual Financial Report and accompanying notes, the external audit program, month end processing, account reconciliations, tax effect accounting, lodgement of monthly business activity statements, payroll tax and annual fringe benefits tax with a focus on continuous improvement.
- 3) Manage the coordination of the forecasting requirements including quarterly performance report and assisting with the delivery of the annual Statement of Corporate Intent.
- 4) Assist with the management of the project accounting functions including the fixed asset register, asset revaluations, and project reporting.
- 5) Develop and implement financial management and accounting policies ensuring compliance with accounting standards and relevant legislation.
- 6) Provide effective leadership, mentoring and management of the accounting team including ensuring resource levels are sufficient to meet reporting deadlines as required.
- 7) Provide ongoing support, training, advice and guidance to Accounting Staff, management and staff.
- 8) Maintain and enhance relationships with key stakeholders to project a positive image of Territory Generation internally and externally.
- 9) Actively model Territory Generation's Values and behave in a manner that is consistent with the Code of Conduct in order to drive a constructive culture.

Selection Criteria

Essential

- 1) An ability to provide expert advice on interpreting and complying with Australian and International Accounting Standards and taxation legislation.
- 2) Significant demonstrated experience in commercial accounting in a complex commercial environment including auditing, reconciliations, budgeting and the preparation of complex financial statements.
- 3) Demonstrated knowledge and experience in project accounting and reporting requirements in a commercial environment.
- 4) Demonstrated ability to think strategically, problem solve, drive tactical business decisions and actively improve processes.
- 5) Demonstrated ability in policy development and implementation, and the ability to manage associated change, whilst leading and motivating staff and developing the skills base of the work unit.
- Proven ability to effectively lead and develop teams to deliver comprehensive operational outcomes linked to overall strategies. Advanced user in MS Excel with the ability to maintain and interpret complex valuation models and manage large volumes of data.
- 7) Superior interpersonal skills particularly in communication, collaboration, negotiation, and conflict resolution in order to balance competing demands and influence outcomes.
- 8) Carry out duties in accordance with Territory Generation's safety, environmental and quality policy, safety principles, corporate values and strategies.

Desirable

- 1) Degree in accounting, finance, business or similar, with either Certified Practising Accountant or Chartered Accountant postgraduate qualifications.
- 2) Postgraduate qualifications in business management or similar.
- 3) Experience in a large corporate environment in utilities or related environments (which utilise large enterprise resource planning systems) with an understanding of contemporary issues relating to the power industry in the Northern Territory.



Direct Reports							
4 x Accountants							
Key Internal Relationships							
Finance Team Other Business Units							
Key External Relationships							
Auditor General's Office Northern Territory Government							
No. of Employees Reporting (approx.)	Direct: 4		Indirect: 0				
FURTHER INFORMATION							
The preferred candidate is required to undertake a pre-employment medical and employment is conditional on the outcome.							
Approved June 2025		Chief Financial Officer					
Apply online: https://jobs.nt.gov.au/Home/JobDetails?rtfId=324624							
Closing date: 06/07/2025							