

JOB DESCRIPTION

Position Title		Legal Counsel			1		
Position Number		38856	Locati	on	Darwin		
Designation		Band 4 Administrativ	Band 4 Administrative and Corporate				
Reports To (Position Title)		Manager Risk, Comp	Manager Risk, Compliance and Assurance				
Northern Territory Government							
information for Applicants inform		information for applicants an	ations must be limited to a one-page summary sheet and an attached resume/cv. For further nation for applicants and example applications see: <u>Click Here</u>				
Special Measures appro		approved Special Measures	ory Generation values diversity in the workplace that represents the community. Therefore, under an wed Special Measures Plan, eligible Aboriginal and Torres Strait Islander (Aboriginal) applicants will be ed priority consideration for selection. For more information on Special Measures, go to the <u>OCPE</u> te.				
Selected Applicant's Merit etc.) v inform			accept this position, a summary of your merit (including work history, qualifications, experience, skills, <i>i</i> ill be provided to other applicants to enable transparency and understanding of the decision. For further nation see: <u>Click Here</u>				
Organisational	Context						
power to the pe Our actions, wo Integrity, Respe	eople of the Nor ords and behavi ect, Safety and ⁻ nat individually,	rthern Territory. Our vision ours are guided by a core se Teamwork (FIRST).	is to be the Northe t of values that fo	rn Territo rm the fo	We produce the majority of the electricity to provide ory's trusted and respected energy services business. bundation of everything we do. Our values are Focus , we are committed to a workplace that supports people		
People Leader	Responsibilities						
the shared vision	on for Territory				eople to achieve agreed objectives which contribute to on's values and hold your team accountable for their		
Focus	departr Drive for needs c Establis Provide perforr	 Place highest priority on organisational goals and anticipate effects of own area plans, actions and objectives on other departments. Drive for results – ensure team goals and objectives link back to the organisational objectives and adjust with the needs of the business. Establish and monitor performance objectives for self and subordinates which support the organisational goals. Provide timely appropriate feedback on performance. Reinforce efforts and progress and ensure ineffective performance or behaviour is effectively managed. Remain self-disciplined and calm under pressure, develop realistic timelines and action plans to achieve agreed goals; 					
Integrity	importa • Conduc • Ensures • Deliver	 Demonstrate the organisation's values. Help subordinates understand the organisation's vision and values and their importance. Conduct business in line with the values and high ethical standards – considers values in all business interactions. Ensures compliance with legal, governance and policy requirements. Deliver on commitments – where commitments cannot be delivered on, communicates openly and honestly and sets new timelines for delivery. 					
Respect	 Actively listen and seek information to understand circumstances, problems, expectations or needs of teammates an subordinates to improve working relationships. Actively support organisational goals and change initiatives – identify subordinate concerns and address in a timel manner. Look for opportunities to reinforce and recognise the importance of accomplishment by individuals and teams i supporting the Values through their actions. 						
Safety	 Actively promote safe work behaviours to reinforce a positive safety culture Ensure safety KPIs are established and achieved in own area. Challenge unsafe behaviours and recognise good safety behaviours. Monitor safety performance ensuring team takes ownership of their safety performance. 						
Teamwork	 Build positive working relationships within own team and other areas to help achieve team/department goals. Coach and guide direct team to accomplish work and team objectives by setting specific performance goals a following up as necessary. Encourages subordinates to be accountable and take responsibility for actions. Take an active interest in the goals and progress of other departments/areas/teams. Focus on personal growth and establish development plans to address gaps and which will help the achievement performance goals. 						



Role Responsibilities

You will provide high level legal advice on a wide range of corporate legal, contractual and compliance management matters to Territory Generation.

Your accountabilities include:

- 1. Provide high level legal advice on a wide range of corporate legal, contractual and compliance management matters to Territory Generation.
- 2. Develop and implement strategies, policies and plans in relation to the legal, corporate governance and compliance management framework of the organisation.
- 3. Establish a strategy for negotiating and drafting commercial and contract matters including development of standard and nonstandard contractual terms to give the best commercial outcome for the business.
- 4. Evaluate requests for legal interpretation and advice and provide professional and independent legal advice and services to the Territory Generation Board, Chief Executive and management on issues that impact Territory Generation business.
- 5. Develop and manage relationships with third parties' legal counsel and external providers. Allocate work to appropriate providers as required.
- 6. Develop and deploy legal and corporate governance and compliance management training, education programs and information to management and staff.
- 7. Manage Territory Generation's corporate governance timetable and coordinate the development and submission of Territory Generation's public documents to the Shareholding Minister, Cabinet and regulators as required by law.
- 8. Maintain a high level of knowledge of relevant areas of corporate and contract law and compliance management and of relevant practices and procedures.
- 9. Carry out duties in accordance with Territory Generation's safety, environmental and quality policies, safety principles, corporate values and strategies.

Selection Criteria

Essential

- 1. Admission to practice as a Legal Practitioner of the Supreme Court of the Northern Territory (or eligibility for such admission).
- 2. Ability to provide high level legal advice on a wide range of corporate legal, contractual and compliance management matters to Territory Generation.
- 3. High level ability to develop and implement strategies and plans in relation to the legal, corporate governance and compliance management framework of the organisation.
- 4. High level skills in company litigation matters.
- 5. Demonstrated skills and experience in researching, analysing, and making recommendations on legal, legislative and policy issues relevant to legal and contract management.
- 6. High level interpersonal skills particularly in communication, collaboration, negotiation and conflict resolution in order to balance competing demands and influence outcomes.
- 7. High level ability in the drafting and negotiating of commercial agreements and contracts.
- 8. High level written professional communication skills with ability to prepare and present legal concepts, positions or factual analyses clearly and accurately.
- 9. Excellent presentation and facilitation skills together with high level ability to develop and implement educational, training, consultation, and awareness programs.
- **10.** Ability to carry out duties in accordance with Territory Generation's safety, environmental and quality policies and corporate values and strategies.

Desirable

A clear understanding of the framework of Government and the legislative and regulatory framework under which Territory Generation operates.



Direct Reports						
Nil						
Key Internal Relationships						
 General Manager Legal, Governance and People Risk and Audit Manager Project Managers Procurement and contract administration staff Managers and employees 						
Key External Relationships						
 External Regulators Utilities Commission Other regulatory bodies e.g. NT Worksafe, Information Commissioner, Clean Energy Regulator, NT EPA.) Legal Services Providers Legal counsel of third parties Local and Supreme Court Judges and personnel 						
No. of Employees Reporting (approx)	Nil					
FURTHER INFORMATION						
The preferred candidate is required to undertake a pre-employment medical and employment is conditional on the outcome.						
Approved June 2025		General Manager People & Governance				
Closing date: 29/07/2025						
Apply online: https://jobs.nt.gov.au/Home/JobDetails?rtfld=323263						