



Business continuity during COVID-19

Firstly, thank you for your continued cooperation and understanding as we deal with the unprecedented circumstances presented to us by COVID-19.

As an essential services provider and the main generator of electricity in the Northern Territory, Territory Generation's key priority at this time is to provide reliable power to Territorians while maintaining the safety of our employees and stakeholders.

Our experienced Corporate Incident Management Team is working hard to ensure essential service delivery is not disrupted and to keep our people, contractors and suppliers safe. Territory Generation has already implemented the following changes in response to COVID-19 and will continue to review operations as the situation develops:

- All non-essential staff travel is on hold.
- The majority of our office-based staff are working from home.
- Staff are adhering to social distancing principles within the workplace.
- Parts and equipment are being ordered early to allow for longer lead times.
- Essential tasks are being prioritised and non-critical works put on hold.
- Employees are limited from working across sites to reduce the risk of cross contamination.
- Temperature checks are being carried out for all staff, contractors and suppliers prior to entry to sites.
- Contractors and suppliers must provide a declaration to confirm they have not travelled interstate or overseas over the past 14 days prior to entry to sites.
- As of 30 March 2020, in most cases, deliveries to Territory Generation sites must be delivered to the front door/gate. Where there is a need for entry to site, drivers will need to undertake a temperature check and complete a declaration form prior to entry. Upon entry, if required to leave their vehicle to unstrap the load, drivers should remain within a two metre proximity to their vehicle at all times.

As an organisation responsible for the necessary maintenance and repair of power and other infrastructure critical to the Territory, Territory Generation has an application underway to exempt employees from the 14 day isolation period if these persons practise social distancing measures while in the Territory (as per COVID-19 Directions (No. 13) 2020).

Thank you to those suppliers who have contacted Territory Generation to ensure on-time delivery of critical spares. We will continue to liaise with you to ensure the best possible outcome for our respective businesses and to ensure continued reliable service.

If you have any questions or concerns, please get in touch with your Territory Generation contact, email procurement@territorygeneration.com.au or visit territorygeneration.com.au

Regards

A handwritten signature in blue ink that reads "DP Brown".

David Brown
Chief Executive Officer
2 April 2020